



Kentbruck Green Power Hub Community Advisory Committee

Meeting Minutes					
Location:	Quest Portland Meeting Room	Date:	Tuesday 24 th November 2020	Meeting Opened:	12.18pm
Committee Members Present					
Independent Chairperson:	Lisa Andrews (LA)				
Community Representatives:	Rod Barrett, Noel Johnstone & Leah Perkins (via Microsoft Teams)				
Stakeholder Groups	Robert Hanssen Green Triangle Forest Products (host Landowner), John Weichert (Committee for Portland) <i>left at 2pm</i>				
Local Government Representative:	Ann Kirkham (Glenelg Shire Council delegate)				
Neoen Representatives:	Matt Parton (via Teams) Lisa Stiebel & Kent Barker				
Guests (Neoen)	Damien Hegarty & Kristina Yan (via Microsoft Teams)				
Minute Taker:	Kent Barker				
1. Welcome and Introduction					
<p>LA opened the meeting at 12.18pm and welcomed attendees to the inaugural meeting of the Kentbruck Green Power Hub Community Advisory Committee (CAC). LA thanked members for nominating to join the CAC and for their patience as the first meeting was put on hold due to COVID-19 restrictions. It was acknowledged that the CAC was being held in accordance with health requirements, including social distancing, hand sanitiser, etc.</p> <p>LA advised that members were participating both in person and via both video-conferencing. All attendees were asked to introduce themselves with LA providing members with her background as an approved Independent Chairperson of Community Consultative Committees, with 33 years local government experience and town planning qualifications. LA declared that she is engaged by Neoen to chair this CAC.</p>					
2. Apologies					
John Edgar (community representative)					
3. Governance and Declarations of pecuniary or other interests					
<p>LA explained that the CAC had been set up in accordance with its Terms of Reference (ToR) with the purpose of the committee to enhance communication both within the community and between the community and the KGPH project team. LA went through the governance requirements of the ToR as well as pecuniary interest declarations and the committee's Code of Conduct. All members were asked to complete the forms and return at their convenience.</p> <p>Minutes: It was agreed that a staff member from Neoen would take the minutes. LA would review and send the minutes to</p>					

members approximately two weeks after the meeting. Members would be afforded one week to provide any comments/proposed amendments. After this time, the minutes will be finalised.

4. Business Arising from Previous Minutes

As this was the inaugural meeting, there were no previous minutes.

5. Correspondence (as sent out with agenda on 23/11/20)

- 7/2/20 & Ors – Applications received from community members to join CAC.
- 22/2/20 – Letters and emails to stakeholder groups inviting nominations onto the CAC.
- 5/4/20 – Letters and emails to applicants advising of the determination of their nominations.
- 6/4/20 – Emails to individuals regarding recruitment of a community representative from the Nelson area.
- 14/8/20 – Follow-up letter to Glenelg Shire Council inviting delegate onto the CAC.
- 19/8/20 – Nomination from Glenelg Shire Council for delegate on this CAC.
- 1/10/20 – Email to members with the video presentation from MP, providing an update on the KBGHP & a Save the Date for 24/11/20. Letter to NP.
- 9/11/20 – Email to members with the meeting notice and agenda for 24/11/20. Letter to NP.
- 20/11/20 – Email to members with the log-in details for Microsoft Team.
- 23/11/20 – Email to members with a reminder for the meeting, final agenda and correspondence.

6. Project Update

- Matt Parton presented an overview of the project to date and what the next steps are in readiness to lodge the planning application. (PowerPoint attached to minutes)
Key Points were:
 - How wind energy is produced
 - Access points to the grid
 - Timelines for planning, construction and operation
 - EES and its role in the planning process
 - Timeframe of TRG
 - Ecology report to be finalised and on the website for public view by the end of 2020

7. Questions and Answers

- Community Benefits Sharing Scheme
 - Developed by the community for the community
 - Aimed at areas immediately surrounding the project such as Mt Richmond & Nelson
 - Around \$150k per year
- RB asked what works were currently being undertaken
 - Wind mast monitoring
- Local Participation plan
 - JW raised his concerns regarding the use of local participation in the construction phase
 - Group discussions were had around the importance of local participation plans and giving locals access to balance of plant works
 - Data Base for local contractors, etc to register their interest
 - Group discussions with consensus that everyone in the area, business and community should benefit from construction and operation phases
- Corrosiveness
 - NJ asked if Neoen had factored in the corrosive nature of the area in which the project was to be constructed

- Member Expectations
LA led a discussion around CAC member expectations and where to next. It was agreed that the projects's ecology survey/report was important as well as the company's procurement policy for maximising local economic development/community benefits and participation, employment, etc were key components for Stakeholder Groups
- AK asked where Neon are with the engagement with local Traditional Land Owner groups and the need for ILUA and Cultural Heritage Management Plan

8. General Business

- NJ enquired about the "end of life" for the project with MP explaining the removal of turbines.
- AK asked if the company needed to prepare an Indigenous Land Use Agreement. MP advised that this wasn't necessary for the wind farm site, however, wasn't sure about the underground works as there may be a native title claim over Crown Land. **Question taken on notice.**

9. Meeting Schedule for 2021

It was agreed that CAC meetings would be held quarterly with the following dates proposed:

- **Tuesday, 23rd February 2021**
- **Tuesday, 18th May 2021**
- **Tuesday, 3rd August 2021**
- **Tuesday, 23rd November 2021**

Venue and time to be confirmed by LA.

Meeting Closed *2.14 pm with LA thanking all members for their attendance and wishing them a happy festive season.*

ACTION ITEMS		By Whom	By When
1.	Provide a link to the development of wind E&F	MP	When available
2.	Provide a website link as soon as the Ecology Report has been uploaded to the website	MP & LA	When available
3.	Table for next meeting discussions on the benefits and process for local business participation in the project	MP	Next meeting
4.	Provide an overview of the materials used to ensure anti-corrosion	MP	Next meeting
5.	Give an update on the ILUA and CHMP at the next meeting	MP	Next meeting
6.	Whether it is necessary to prepare an Indigenous Land Use Agreement	MP	Next meeting